



**Cycle Touring Association of WA (Inc.)
Annual General Meeting (AGM)
Minutes of Meeting**

When: Sunday 21 February 2021
Where: The Rise, 28 Eighth Ave (near corner of Guildford Road), Maylands
Time: The meeting commenced at 10.07 am.

Agenda

Attendance (In alphabetical order by first name):

Members: Ann Wilson, Bruce Robinson, Carmine Cilli, Chris O'Brien, Christine Liddiard, Cliff Miller, Connie Vanden Ende, Don Ward, Doug Allen, Elsbeth Marshall, Greg Atter, Hilary Beck, Jacqueline Billington, Jeremy Knowles, John Farrelly, Kleber Claux, Kristina Trigg, Linda Tompkins, Mary Roglich, Michael Waters, Noel Eddington, Patrick Clancy, Randell Clarke, Randell Holland, Richard Marshall, Rita Miller, Rob Boggs, Robyn Cilli, Ron Bowyer, Roy Stone, Silvia Klemenz, Stan Wiechecki, Stuart Crombie, Sue Urbaniak, Trevor Knox, Udeni Gunasekera, Yewli Cheng, Wendy Duncan.

Visitors: Boris Roglich

Apologies: Gus and Barbara King, Lynn and Mal Harrison, Jacinta Foster, Brian and Rosalee McAuliffe, Judy Wilson, David and Sally Grubb, Peter and Tessa Bolton, Jane and John McMahon, Rob Lydon, Simon Koek.

Returning officers:

Returning officers: Hilary Beck and Ann Wilson.

Members signed the Attendance Register and the number of members present (38) met requirement for a quorum.

President's welcome

Stuart Crombie (President and chair) welcomed members to the meeting.

It was noted that the constitution requires a quorum of 10% of the voting membership be present at the meeting and that the 38 members present met this requirement.

Stuart thanked Hilary Beck and Ann Wilson for taking on the duties of returning officers.

Stuart's formal report, as well as all other committee reports were posted on the website on the 15 January 2021 several weeks prior to the AGM. For expediency they were not read out at this meeting. They do however provide an historic summary of CTAWA's operations during 2020 and are therefore included as an attachment to these minutes.

Stuart thanked the committees of OYB and the CTA.

It was acknowledged the effect covid-19 had on 2020, but nevertheless the CTA had a good year. Members have been supportive, inclusive and contributed to



undertaking a variety of rides. Even outside CTA sanctioned rides, small groups of members went on small tours of their own. The combination of Covid-19 travel restrictions and the regular, relaxed midweek rides have no doubt resulted the number of participants in single day rides increasing. This was now an issue. Do we want the club to increase in numbers, recognizing there are advantages and disadvantages.? With the slightly greater numbers riding on some of the single day rides in 2020 the ride leader has had to be more mindful as to whether the café planned for the coffee stop could serve this number of customers in an acceptable time. A large number of riders also may cause long delay for other customers.

This and a few other matters would be raised under General Business.

Acceptance of report moved by Stuart, seconded Liz. Carried.

1. Minutes of the last Annual General Meeting (8 March 2020)

Minutes of the last AGM are on the website.

Acceptance of these minutes invited.

Moved that minutes be accepted by Stuart, seconded Ron Boggs. Meeting accepted minutes.

Reports

(Refer to written reports at the attachment for more information) The committee member responsible provided a verbal highlight.

Treasurer Christine Liddiard

CTAWA's total reserves increased by approximately \$3,000 in 2020 over the 2019 balance. The combined funds of both the CTA accounts and OYB accounts is approximately \$64,000. This is a substantial amount for a club of this size, however OYB has a large equipment base which needs to be maintained, there were significant merchandise costs in 2020 as well as old stock needing to be written down or written off. How we see this surplus should be handled would come under General Business.

A graph showing the membership trend over the last 20 years was displayed. Membership for 2020 was 233 an increase of 7.

Acceptance of report moved Christine, seconded by Connie, motion carried.

Rides Coordinator Connie Van den Ende

The number of single day rides conducted in 2020 and participation numbers amounted to a very successful year. Connie was able to recruit a number of new ride leaders as well as receiving good support from regular ride leaders who continued to consistently agree to lead a ride.

Acceptance of report moved Connie, seconded by Richard, motion carried.



Tour coordinator Connie Van den Ende

There were three tours in 2020, Serpentine Falls, Kep-ing or Road-ing to Northam and Retirees Spoke Tour Busselton. All were well supported and enjoyed.

Acceptance of report moved Connie, seconded by Jacqueline, motion carried.

Achievement Rides John Farrelly

Still not a huge number doing these rides. For 2020, 28 riders participated in the 7 Achievement Ride options. The previous year only 20 riders. The achievement rides allow people to attempt their personal best starting from the 50 kilometre ride to the 300 klm ride.

Acceptance of report moved John, seconded by Silvia, motion carried.

Social Carmine Cilli

During 2020 there were 3 social nights, all were well attended, the presentations varied and enjoyed by those present on the night . Charlie thanked the presenters and Robyn for the cakes.

The social format this coming year will be similar to last year (3 social nights and Christmas lunch). Charlie invited anyone who would like to give a presentation at a social night to contact him as new speakers/ topics are always welcome.

Acceptance of report moved Charlie, seconded by Liz, motion carried.

Clothing Liz Marshall

New to the CTA clothing this year are nose sun protectors. Liz was able to advise that they are selling very well.

The CTA this year has contracted a new supplier of jerseys and the material used is superior to the previous jerseys and the CTA price is less than last year's.

Acceptance of report moved Liz, seconded by Connie, motion carried.

Website

Noel spoke of the recent development of the website which now includes the capacity to readily inform viewers of past routes simply by nominating a starting point. It has a simple function to either reduce or expand the parameters of the search. This is a very handy aid for anyone wanting to lead a ride. GPS information is also available. A ride can be planned on previous routes or modified to suit.

The question of how to place a ride on the web was asked. This can be best done by contacting either Noel or Gus.

Acceptance of reporting about the web in the absence of Gus moved Noel, seconded by John, motion carried.



Newsletter Randell Holland

Six newsletters were published in 2020. The first two produced by Rosalee and Hilary. Randell acknowledged Rosalee's assistance in an efficient handover of this job.

Randell thanked members for the articles he had received and updates relating to club information.

The move from paper newsletters to on-line and the greater use being made of the web was briefly mentioned. Kleber acknowledged the benefits of the web as it allows for late changes, should that be necessary (weather, illness).

Acceptance of report moved Randell, seconded by Udeni, motion carried.

OYB 2020 tour – Trevor Knox

Trevor spoke briefly about the highlights of the Tiny Towns Tour as they are covered in the formal report.

Covid-19 necessitated delaying many decisions to the last minute as government restrictions determined ride numbers and meal arrangements. As from 2020 OYB operated using MasterCard debit card, which was a much-improved method of payment. This tour had to proceed without a bike mechanic. Several CTA members shared this duty. The CTA has now purchased the tools that may be required to meet OYB riders' mechanical problems. This system worked well and will be continued for future OYB tours. This will result in entry fee reduction. The evening meals were reduced from 3 courses in previous years to 2 courses. Members were happy with this arrangement and again reduces entry fee. Roy and Terry will undertake training for a truck driver's license to give OYB more flexibility in their committee's roles. Until now it has sometimes been a problem getting a truck driver.

Acceptance of report moved Trevor, seconded by Jeremy, motion carried.

OYB 2021 tour – Ann Wilson

The 2021 OYB team will be the existing committee of Brian (OYB leader), Trevor, Terry, Sue and Ann and new committee members Christine and Roy. The tour is the 2nd to 10th October 2021 commencing at Narrogin and taking in Williams, Wagin, Katanning, Nyabing, Darkin and Wickepin. All venues and caterers are booked. The brochure should be available in the first or second week of March.

Acceptance of report moved Ann, seconded by Don, motion carried.

Awards

Achievement Ride Recipients – John Farrelly presented awards recognizing that the Achievement Rides represent a club and individual celebration.

- I. Merit Series – Kleber Claux, Stuart Crombie, Richard Marshall and Liz Marshall.



- II. Achiever Series – Don Ward, Linda Tompkins and Greg Atter.
- III. Challenge Series – John Farrelly
- IV. Super Achiever Series – Bruce Robinson and Christine Liddiard. Bruce and Christine completed the 300 klms in 18.5 hours.

2020 Newsletter Article of the Year – presented by Randell Holland to Christine and Linda for their article “Girls Do The Gibb River Road”, published in the Summer 2020/2021 edition of *The Chain Letter*.

2020 Rides of the Year:

- I. Single Day Ride of the Year – presented by Stuart. This award was tied. Liz for “Let’s do some hills” and Silvia for “Pub night”.
- II. Multi Day Ride of the Year – presented by Stuart, awarded to Rita for organizing “Retirees Spoke Tour Busselton”. (Side note: 4 people rode their bikes to Busselton).

2020 Cycle Tourist of the Year – presented by Stuart, awarded to Rita.

Person who led the most rides during 2020 – presented by Connie, awarded to Liz Marshall who led 15 rides throughout the year. Connie, being the rides coordinator abstained from recording her own rides.

Election of Committee Members for 2021

The following were elected:

President – nominated Stuart Crombie, seconded Peter Bolton, elected unopposed.

Vice President – nominated David Grubb, seconded Liz Marshall, elected unopposed.

Treasurer – nominated Christine Liddiard, seconded Donald Crombie, elected unopposed.

Secretary – nominated Douglas Allen, seconded Stuart Crombie, elected unopposed.

Achievement Rides Coord. – nominated John Farrelly, seconded Stuart Crombie, elected unopposed

Clothing – nominated Liz Marshall, seconded Randell Holland, elected unopposed.

Newsletter Editor – nominated Randell Holland, seconded Liz Marshall elected unopposed.

Rides Coordinator – nominated Connie Vanden Ende, seconded Brian McAuliffe, elected unopposed

Social Coordinator - nominated Carmine (Charlie) Cilli, seconded Doug Allen,



elected unopposed

Tours Coordinator – nominated Trevor Knox, seconded Angus King, elected unopposed

Webmaster – nominated Angus King, seconded John Farrelly, elected unopposed

General Business

CTA Address – Confirmed that the CTA postal address will remain the same, namely: PO Box 174 Wembley WA 6913.

Auditor

Motion by Christine Liddiard '*To re-appoint Martin Gray, a CPA and experienced auditor, as the CTA auditor*'. Martin was CTAWA's auditor for the 2020 year. Seconded by Noel.

Surplus funds and Subscriptions:

Christine and Stuart again outlined factors that need to be considered when deciding whether portion of the surplus should be spent (and on what) against the safety of retaining a sufficient surplus for general running of the club, repairing/replacing assets (e.g. trailer), and allowing for surplus for any unexpected expense. As an example, the cost of liability insurance has nearly doubled this last year to \$1,900 and only one company that we are aware of is prepared to offer this. On the plus side, moving away from printing and postage of the newsletter in recent years has been a main factor contributing to the surplus.

In addition to the recurrent expenses of venue hire for AGM, social nights, and food for these occasions, this year (2021) we will be conducting a ride leaders BBQ to encourage members to take on being regular ride leaders. This is budgeted to cost \$700. The Grain Solo Art Tour in April/May (3-week tour) although a pannier tour will as a "first" have a support vehicle. An amount of \$800 towards fuel etc. has been approved. In 2021 we will also to write off \$600 for old jerseys.

The intention of this discussion was this surplus is members funds. How do you give back to members in a way that is fair?

After some discussion it was agreed that to reduce the annual membership fee is a fair way of distributing the funds across the board. A reduction of \$5 to all membership fees and the introduction of a 'country' membership fee was suggested. A vote on this motion resulted in 33 in favour, 5 against.

The introduction of a 'country' membership fee for full members was supported, as of the current 233 members approximately 33 full members live outside the metropolitan area. These country members therefore do not receive the same benefits and perhaps should also be allowed a discount.

Membership fees from 2022 to be:

Full member – Perth metro	\$35.00 (however, \$30.00 if paid by 31 st January)
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Full member – Country	\$30.00 (however, \$25.00 if paid by 31 st January)
Pensioner/students	\$20.00
New Full member – Perth metro	\$35.00
New Full member – Country	\$30.00
Membership paid after 1 st July	½ the above rates

NOTE: Perth metro is for Postcodes 6000 – 6199 and 6900 – 6999 (Metro PO Boxes)
Country is all other regional WA postcodes, interstate and overseas

There was also discussion on the level of subsidies for tours. In particular, for 2021 had a budget been put together for tours? Christine advised that budgeting for a tour happened in its early stage of planning. At this stage there were no tours in the planning stage. Because each tour is very different in its character due to number of days, unsupported, semi supported, anticipated numbers, tents v's accommodation, whether the organizer does a physical inspection of the route or not, makes budgeting in advance impractical.

Linda suggested a broad annual budget for multi day tours be setup for the year. It was suggested that perhaps the tour coordinator could prepare such a budget.

Membership size:

As previously stated by Stuart in his opening comments do we want the club to increase in numbers, recognizing there are advantages and disadvantages. Even with the slightly greater numbers demands we:

- Ensure the chosen café can quickly serve the group.
- There is ample seating in or nearby.
- Disruption to other customers is minimal.
- The ride leader may determine two groups (fast and slow or longer/ shorter route) would be a better ride. This means a second ride leader and that person will need to know the route.

One possible option is not whether to pursue new members, but instead within our current membership develop our club. Increase the number of ride leaders and their competence as ride leaders, then any increase in numbers can be managed.

Need for more ride leaders:

Connie as rides coordinator has found it necessary to be the ride leader on many occasions because of lack of volunteers. Connie has contemplated whether each member could be allocated a date they must lead a ride, or list all the ride dates and require each member to choose a date. Where a nominated leader is unable to fulfill their obligation, it becomes their responsibility to find a replacement leader.

The reality being that of the 233 members, there is probably only a quarter of that number who regularly go on CTA single day rides.

Could the Ride sign-in sheets be computerized?

Members were divided about switching to using their QR for signing in for a day



ride, rather than the sign-on sheet. Some areas of concern raised were:

- In the event of a mishap/ separation of riders, the ride leader has all the riders phone numbers on the ride sheet. With QR contact is not possible.
- The ride sheet contains wording of each rider's responsibility. Whether this is necessary was questioned, given that on becoming a member there is a responsibility incurred. This aspect could not be resolved at the AGM and would require legal advice.
- The security of an individual's information may be a factor.

It was resolved this could be looked into further.

Bruce reminded members he would again encourage the OYB committee to choose jerseys that are made with bold coloured Fluro with writing in perhaps black and kept to a minimum.

Brief discussion did follow regarding the type of commemorative jersey/clothing and whether

Commemorative clothing is popular, or members prefer to forgo this expense and buy their cycling gear.

In closing it was noted that the Australian Masters Games will be held 9 -16 October 2021 and the cycling events might interest some CTA members. Randell and Kristina will follow up to advertise in the newsletter.

The meeting closed at 12.30