

# Notes on the Proposed Amendments to the CTA Rules (of 2018)

CTA Annual General Meeting 22 February, 2026

The CTA rules are based on the Model Rules, which are a standard set of rules that have been developed by the WA government for use by incorporated associations. The Model Rules meet all the requirements of the *Associations Incorporation Act 2015* (WA) under which the CTA is incorporated, and provide a suitable governance framework for an incorporated association.

While use of the Model Rules is not compulsory (an association may draft their own rules), the Model Rules provide an excellent guide, and were adopted by the CTA in 2018 with a number of changes and amendments to the Model Rules.

The Model Rules may be downloaded at [Model rules \(Associations\) 2016 - Consumer Protection - LGIRS](#)

In reviewing the proposed 2026 amendment to the CTA Rules 2018, please refer to the [marked-up PDF document](#).

Proposed key changes to the CTA Rules of 2018 are set out as follows:

1. General formatting and cross-referencing amendments throughout the document
2. Rule 14(3): to align the process of payment of membership fee with current practice, and to provide more options for the committee without having to amend the Rules.
3. Rule 29(5): this amendment is to be read together with an amendment to rule 50. The amendment allows office holders to hold more than 2 office holder roles (the second in an acting capacity) when a primary office holder is away.
4. Rule 39(2): is added, in accordance with the Model Rules, to make clear that a person ceasing to be a member of the CTA committee must return all CTA property to the committee.
5. Rules 50(2)(b), 50(3), 50(5), and 50(6): these additions allow a member of the committee, including an existing office holder, to hold the role of an acting office holder of the committee. To be read together with rule 29(5).
6. Rule 54: this rule on proxies, taken from the Model Rules, was not included in the 2018 CTA rules. This rule has been included because it sets out the process of how to deal with proxies at general meetings. This clause was sorely missing during the 2025 Special General Meeting.
7. Rule 55(3): Importantly, the addition to this subrule makes it clear that proxy votes may be included in the counting for a quorum at general meetings.
8. Rule 57(2): the proposed amendment makes it clear that only CTA members can vote at a general meeting on behalf of a corporate body.